



Prince Henry Centre
Little Bay

VENUE INFORMATION



laissez-faire



The award winning Prince Henry Centre, at Little Bay, has spectacular views over coastal sandstone cliffs and the Pacific Ocean.

This new centre includes high quality modern facilities, a variety of flexible spaces and an innovative and sustainable design.

It is the perfect venue for private celebrations, corporate functions, community events and markets, exhibitions and live performances.

Prince Henry Centre

Telephone: 02 9209 4810
email: admin@laissez.com.au



THE PERFECT LOCATION

Prince Henry Centre offers the very best in waterview coastal functions space. Wherever you stand the land flows down to the water and dramatic 180° ocean views open up before you.

The venue special features include:

- Ocean views from rooms and terraces
- Small, medium and large private function rooms
- A commercial kitchen
- Exclusive catering services by Laissez-faire
- The latest in multi-media, audio-visual and film equipment
- An outdoor amphitheatre
- Dressing rooms
- Exhibition hanging space
- Undercover parking and full disability access
- Located next to Chapel at little bay

The centre has rooms to accomodate 10 to 250 people. Available for:

- Seminars & Conferences
- Lectures & Presentations
- Corporate & Government Events
- Wedding Receptions
- Photo Shoots
- Product/Book Launches



ROOMS AND FACILITIES

With multipurpose ocean front rooms which are perfect for memorable occasions. You can hire one of the following rooms and explore your own requirements or let us take care of the

FUNCTION ROOM	DESCRIPTION AND RECOMMENDED USE	COCKTAIL	THEATRE	SIT-DOWN
Cawood Room	This is the largest space of the centre with 305 sqm, and outdoor access to ocean views, multimedia and audio visual facilities, commercial kitchen and private dressing room. This room is ideal for sit down functions for up to 160 people	250	220	160
McNevin Room	This room has 215 sqm with ocean front room with uninterrupted ocean views, outdoor terrace access, multimedia and audio visual facilities, divides into two seperate rooms and kitchenette. Ideal for conference and presentation for up 100 people thetre style	150	130	80
Lobby/Terrace	A perfect addition to any booking with MP3 capabilites for your cocktail service or entry and ideal for exhibitions or displays. This space is often used for cocktail parties for up to 130 people	150	N/A	N/A
Board Room	This is a purpose built private boardroom with multimedia facilities, ideal for: meetings, small workshops, or planning sessions for up to 12 people	N/A	N/A	12



CATERING

The Prince Henry Centre has a single licensed contract catering arrangement in place with Laissez-faire Catering.

At Laissez-faire we are committed to sourcing the best single ingredients available at the right time from the right supplier, and maximising our purpose-built kitchens and team of chefs to best utilise each of those raw ingredients.

We work with premium and local seafood and beef suppliers; artisan cheese producers and quality local fruit and vegetable growers to develop inspiring, seasonal driven menus that will bring the best produce to your table.

Our Food and Beverage team believe passionately that food and wine are fundamental to the success of any event large or small, and are committed to providing an unforgettable experience through innovative and creative cuisine, and outstanding service.

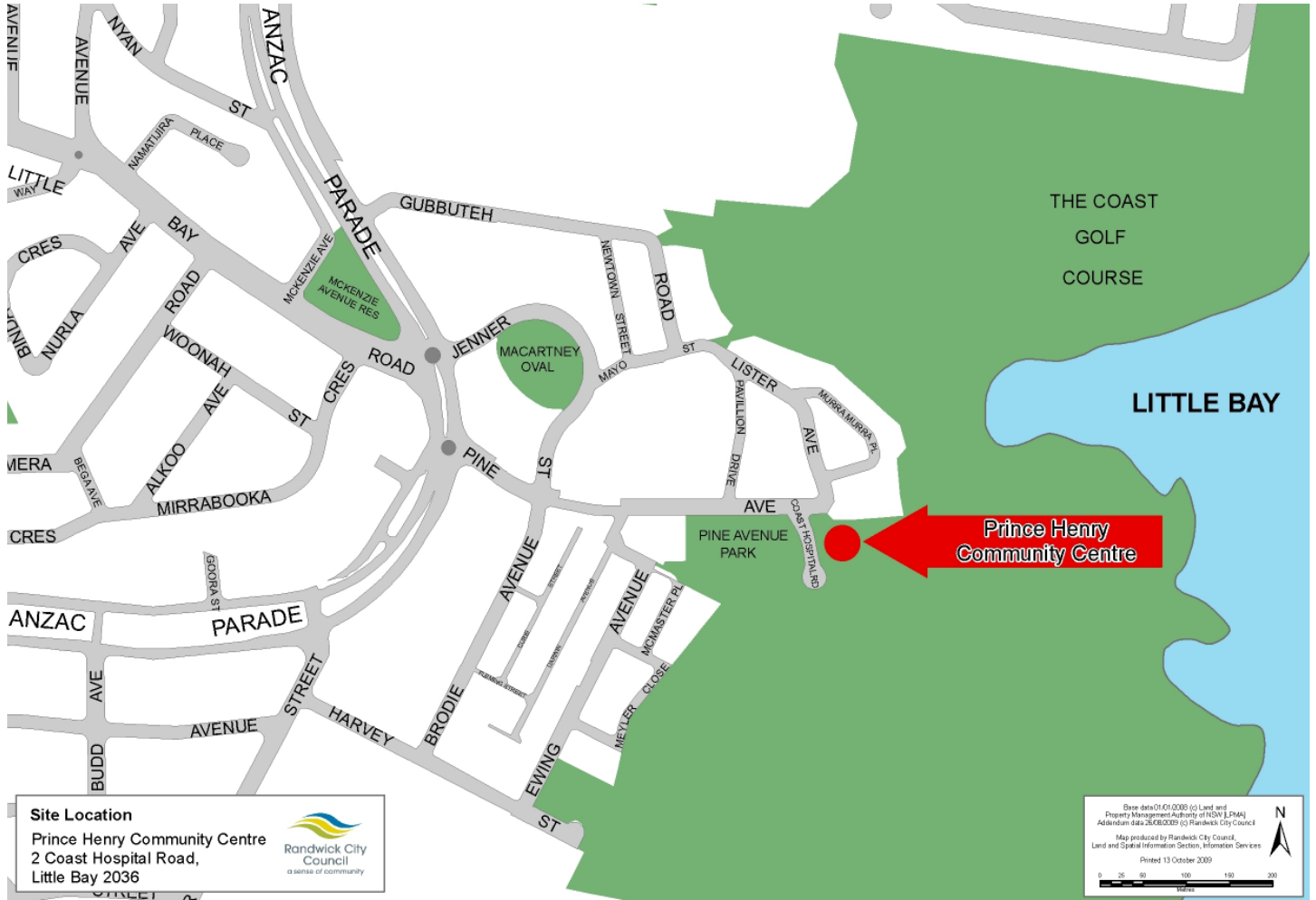
We have developed specific menu packages and solutions for a range of events at the Prince Henry Centre, please request a copy of our:

- Conference & Seminar Menu
- Cocktails and Dinner Menu
- Wedding Packages Menu



OPERATION TEAM	FUNCTION	CONTACT DETAILS
Jaqua Heddle	Venue Manager	8020 0758 jaqua.heddle@randwick.nsw.gov.au
Sara Flaksbard	Venue & Catering Operations Manager	9209 4810 sara@laissez.com.au

MAP



GENERAL INFORMATION

EVENT TIMES

So your event runs smoothly, your selected venue/s are only available to guests as per the agreed times in your proposal. This ensures the rooms will be set and food and beverage service available. If you expect guests to arrive early please let us know in advance and we will try to accommodate. All guests must depart within 30 minutes of the agreed departure time. After this time a fee of \$150.00 per hour or part thereof applies.

A security fee is applicable for all events.

BANNERS, DECORATION AND DISPLAY MATERIAL

All banners, decorations and displays need to be free standing. We would be happy to discuss with you ways to display your material.

VENUE SET UP

A floor plan will be provided to you prior to your event. This floor plan will clearly show the layout and number of tables, chairs and any other furniture or equipment you have requested. While we will endeavour to assist with any requests for additional items on the day we may be unable to assist due to the amount of stock we have on hand.

AUDIO VISUAL

Please confirm all audio visual requirements a minimum of three working days prior to your event. It is recommended that you discuss this with us at the time of booking. We can produce very competitive quotes on any requirements such as audio recording, video recording, media splitters, large sound systems, plasmas, rear projection and many more items. Please discuss your requirements with your event manager.

PARKING

There is plenty of onsite parking at The Prince Henry Centre.

THE CHAPEL

The Australian Nurses War Memorial Chapel at Little Bay is located adjacent to the Centre and is managed by the Prince Henry Hospital Trained Nurses Association. The Chapel is available for Christenings, Weddings or Funerals, and can be open by arrangement with the Trained Nurses Association Inc.

Chapel Bookings:

Contact: Peter Armstrong

Mobile: 0447 614 137

Email: phhtnachapelbookings@gmail.com

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